

MEETING MINUTES

Name of Foundation: Downtown Miami Charter School, Inc.
Board Meeting: Tuesday, January 16, 2018
School(s): Downtown Miami Charter School

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
01.16.18	4:11 PM	4:45 PM	02.20.18	4:00 PM	K. Robertson
Meeting Location:					
Greenberg Traurig: 333 SE 2 nd Ave, 44 th Floor, Miami, FL 33131					

Attended by:	
Board Members: Matthew Gorson, Chairman Julio Piti, Director Elaine Walker, Director Board Members: Christina Crespi, Director Carlos Migoya, Director	Other Attendees: Carmen Magarino, Interim AP, DMCS Gary Springer, Lead Principal Kerrian Robertson, Governing Board Manager, CSUSA Damon Schnurr, Sr. Financial Analyst, CSUSA Lechyana Knight, Manager of FP&A, CSUSA Jason Gallucci, Regional Facilities Manager, CSUSA

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 4:11 pm with a Call to Order by Chairman, Matthew Gorson. Roll call was taken and quorum established.

I. PUBLIC COMMENTS

- There were no public comments

II. ADMINISTRATIVE

Approval of Board Meeting Minutes

- The Board reviewed the meeting minutes from the November 21, 2017 Downtown Miami Charter School, Inc. Governing Board Meeting.
- The board meeting minutes was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Elaine Walker and seconded by Julio Piti to approve the meeting minutes of the November 21, 2017 Downtown Miami Charter School, Inc. Board Meeting. Motion was approved unanimously.

III. CSUSA REPORTS

Parent Survey Results

- Ms. Carmen Magarino, the assistant principal for DMCS shared the parent survey results with the Board highlighting the growth in participating rate, as well as the top results and

opportunities for growth. The Board explained that they expected changes to the survey responses given the change in administration at the school, and of which there were no serious cause for concern.

- The parent survey results were a part of the agenda and were made a part of these minutes.

Enrollment Update

- Ms. Magarino shared the enrollment update with the Board and all questions were answered by Ms. Magarino.
- The enrollment update was a part of the agenda and was made a part of these minutes.

School Dashboard

- Ms. Magarino also shared the school dashboard which gave a snapshot summary of the school's performance inclusive of NWEA winter results, staff and parent survey responses. All questions were answered by Ms. Magarino.
- The school dashboard was a part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Elaine Walker and seconded by Julio Piti to add the ESOL/Out of Field Waiver to the agenda of Downtown Miami Charter School Board Meeting. Motion was approved unanimously.

ESOL/Out of Field Waivers

- Ms. Magarino presented the ESOL/Out of Field Waiver for Board consideration for Romano Vargas and all questions were answered by Ms. Magarino.
- The ESOL/Out of Field Waiver was not a part of the agenda but was made a part of these minutes.

MOTION: Motion was made by Elaine Walker and seconded by Julio Piti to approve the ESOL/Out of Field Waiver for Ramano Vargas as presented at the Downtown Miami Charter School Board Meeting. Motion was approved unanimously.

IV. OLD BUSINESS

Facilities Update

- Jason Gallucci informed the Board that the project on the bathrooms at the school was completed, and the flag pole was installed. Mr. Gallucci also explained that the automatic gate opener is scheduled for installation next, and asked the Board to consider a canopy cover for the school's playground. Mr. Gallucci will present quotes for the playground canopy at a later board meeting.
- The facilities update was not a part of the agenda but was made a part of these minutes.

V. NEW BUSINESS

- There was no new business

VI. FINANCIALS

DMCS November 2017 Financial Report

- Damon Schnurr presented the DMCS November 2017 financial report, and all questions were answered by Mr. Schnurr.
- The DMCS November 2017 report was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Elaine Walker and seconded by Julio Piti to approve the DMCS November 2017 financial report for Downtown Miami Charter School. Motion was approved unanimously.

VII. ADJOURNMENT

Chairman Gorson adjourned the Downtown Miami Charter School Inc. Board Meeting at 4:45p January 16, 2018, and explained that the February 20th board meeting will be held at the school.


Matthew Gorson, Chairman

Date: 3-20-18