

MEETING MINUTES

Name of Foundation: Downtown Miami Charter School, Inc.
Board Meeting: Tuesday, October 16, 2018
School(s): Downtown Miami Charter School

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
10.16.18	4:14 PM	5:17 PM	11.20.18	4:00 PM	K. Robertson
Meeting Location:					
Greenberg Traurig: 333 SE 2 nd Ave. Suite 4400, Miami, FL 33131					

Attended by:	
<p>Board Members: Matthew Gorson, Chairman Julio Piti, Director Elaine Walker, Director</p> <p>Telephonic:</p> <p>Absent: Christina Crespis, Vice-Chair Carlos Migoya, Director</p>	<p>Other Attendees: Amanda Delgado, Principal, DMCS Kerrian Robertson, Governing Board Manager, CSUSA Damon Schnurr, Sr. Financial Analyst, CSUSA Penny Walcott, Manager FP&A, CSUSA Nashuwanda Francois, Teacher, DMCS</p>

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 4:14 pm with a Call to Order by Chairman, Matthew Gorson. Roll call was taken and quorum established.

I. PUBLIC COMMENTS

- Nashuwanda Francois is a teacher at DMCS. She thanked the Board for the current principal, and explained that she has seen great improvements around the school because she feels safe, and loves her job as a 4th grade teacher. She explained that her purpose for joining the meeting was to share her concern about performance bonus at DMCS. She said she has not receives a bonus for almost three years while working for CSUSA; however, she is very happy with the principal because the principal shows care and concern towards the staff. She explained that she is aware the bonus structured is based on certification in subject area, and that math is her subject area.
- The Board thanked Mr. Francois for being a teacher at DMCS, and for sharing her concern. Mr. Gorson he was delightful to hear gratitude extended towards the principal.
- Ms. Delgado explained that Ms. Francois did not qualify for the bonus because she is a perm sub who does not have a certification in math; however, all other staff including custodians received a cost of living increase plus a 2% increase of which Ms. Francois did not receive.
- The Board recommended that 1-3 perm subs being invited back for 2-3 years or more should be given an increase similar to that of custodians and others; especially as a means of retention.

- There was no old business

VI. NEW BUSINESS

Approval of the Best and Brightest

- Kerrian Robertson explained that the list of qualified Best and Brightest teachers for the 2018-19 school year is based on each teacher's qualification and 2017-18 performance evaluation, and that the final selection of awardees will be based on the districts requirements. Ms. Robertson asked the Board to approve the submission of the Best and Brightest list of teachers by CSUSA.
- The list of Best and Brightest was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Julio Piti and seconded by Elaine Walker to approve the list of Best and Brightest teachers for Downtown Miami Charter School subject to change base on qualification. Motion was approved unanimously.

Approval of the School Improvement Plan (SIP)

- Principal Delgado presented the school improvement plan (SIP) for DMCS, which will be submitted to the school district because the school receives Title I funds, and Ms. Delgado answered all questions.
- The school improvement plan (SIP) was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Elaine Walker and seconded by Julio Piti to approve the school improvement plan (SIP) for Downtown Miami Charter School. Motion was approved unanimously.

Approval of ESOL/Out of Field Waivers

- Principal Delgado presented the ESOL waiver for Sabrina Gomez, and Ms. Delgado answered all questions.
- The ESOL/Out of Field waiver was not a part of the agenda, but was made a part of these minutes.

MOTION: Motion was made by Elaine Walker and seconded by Julio Piti to approve the ESOL waiver for Sabrina Gomez as presented at the Downtown Miami Charter School Board Meeting. Motion was approved unanimously.

VII. ADJOURNMENT

- Before adjourning the meeting, Mr. Gorson discussed with the Board a legal letter he received concerning a student falling off a monkey bar at the school. He asked Kerrian Robertson to follow up with him concerning the legal process at CSUSA.

**Chairman Gorson adjourned the Downtown Miami Charter School Inc. Board Meeting at 5:17p
October 16, 2018.**


Matthew Gorson, Chairman

Date: 11-20-18